



# **F&S Awards**

## **Tips and Tricks**

Student Engagement and Activities

# Timeline

- F&S Award nominations are due **Monday, April 11th at 5pm.**
- The Fraternity and Sorority Life Awards will be **May 5th at 8pm.**
- To nominate for a Chapter Award, an Individual Award or a Program Award:
  - Log onto SB Engaged and click "Forms" on the homepage
  - The forms are on the first page and are titled "2022 Fraternity and Sorority Life" Chapter and Program awards are on one form and Individual Program awards are separate.
  - Additionally, there is a direct link to each form on the Fraternity and Sorority Life Awards Website.
  - You can also find a complete list of awards and awards criteria on the website.

# Tips and Tricks

- The number of submissions for a single award does not matter, what's more important is that you are taking the time to create quality submissions. **QUALITY OVER QUANTITY!**
- When filling out the description for why a chapter, individual or program deserves an award make sure you are answering all the questions and being **descriptive**. Keep in mind that the judge is not a part of your organization so you want to make sure you are providing as much detail as possible.
- Collaborate with your members when filling out nominations!
  - Maybe they thought of something that you did not, which can contribute to the value of the submission.
- Keep the deadline, **Monday April 11th at 5pm** in mind.

# Best Practices

- **Make sure you relate your description to the description of the specific award. It can be easy to get caught up in giving all the reasons why your chapter, program, or an individual deserves the award, but make sure you relate it back to the criteria of the specific award.**
- **1-3 paragraphs that respond to the award prompt and provide examples is perfect!**
- **On the other hand, saying "This chapter, program or individual is the best," is not sufficient either.**
- **If you want your nomination to be strongly considered, filling out the nomination form is going to take time, it will not be a quick five minute task.**

# Best Practices

- Jog your memory of what you have done to determine awards the chapter wants to apply for.
  - Look at Five Star monthly reports, SB Engaged past and upcoming events, chapter meeting agendas, etc.
  - Review awards with members at your chapter meeting and get their ideas on what to apply for.
  - Encourage members to self nominate!

# Best Practices

- Delegate tasks to chapter members for who are responsible for specific awards. For example:
  - Five Star Chairs
  - President
  - Vice president
  - Event Coordinators
  - VP of Programming, etc.

# Best Practices

- **Involve your chapter!**
  - Encourage them to nominate others or themselves
  - Remind them of deadlines multiple times.
- **Nominate your advisor!**
  - If you have a good relationship with your advisor nominate them for **Advisor of the Year**
  - Both Faculty/ Staff or National Advisors are eligible



**You've Got This!**